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# BYRNE

## LAW OFFICE, LLC

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Byrne Law Office, LLC  
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### Client Credit Card Pre-Authorization

In an effort to better serve our clients and simplify your billing experience, our firm offers credit card acceptance. Charge card information is filed with your confidential client information and kept secure.

OPTIONS	<p>____ (initial) I hereby authorize Byrne Law Office, LLC to charge my retainer deposit or the balance currently due on my account for the amount of \$_____.</p> <p>____ (initial) I hereby authorize Byrne Law Office, LLC to charge the balance of my account automatically each month. This card will be charged each month for the prior month's fees.</p> <p>____ (initial) I choose to manually pay my account balance. Balance for legal services is due on the FIRST of each month. After the 30<sup>th</sup> of the month, balances are considered past due. After 30 days, account balances will automatically be charged to the card on file.</p>
PAYMENT INFORMATION	<p>Name on Credit Card: _____</p> <p>Card Billing Address: _____</p> <p>Type of Card:    <input type="checkbox"/> VISA    <input type="checkbox"/> MasterCard    <input type="checkbox"/> DISCOVER NETWORK</p> <p>Card Number: _____</p> <p>Expiration Date: _____ Security Code: _____</p> <p>The undersigned guarantees performance of the financial provisions of this agreement.</p> <p>Card Holder Name: _____</p> <p>Signature of Card Holder: _____ Date: _____</p>
CHARGE POLICY	<p>Being the cardholder or the Corporate Officer, by signing above I understand and agree to the terms set forth in this agreement, agree to pay, and specifically authorize to charge my credit card for the services provided. I further agree that in the event my credit card becomes invalid, I will provide a new valid credit card upon request, to be charged for the payment of any outstanding balances owed. I furthermore confirm that I have received all services and goods to satisfactory conditions.</p> <p>Charges made for actual services performed by our office are non-refundable.</p>